



Lester B. Pearson  
School Board

Commission scolaire  
Lester-B.-Pearson

# REGISTER OF POLICIES, PROCEDURES AND BY-LAWS

## Delegation of Signing Authority to the Members of the Executive Staff

**Code:** 10

**Date of Coming into Force:** December 17, 2012

**Number of Pages:** 2

**Origin:** Secretariat

**Operator and Storage Site:** Secretariat

**History:** Adopted by Resolution 2012-12-#07



Article 1 This By-Law is established by virtue of Section 174 of the Education Act (S.Q., ch. I-13.3)

Article 2 The Lester B. Pearson School Board adopted a purchasing policy (#09-06-05) that provides a framework to the Board for the supply of goods, services and construction work paid with public funds, and determines the rules regarding the awarding of such contracts.

Article 3 In compliance with said purchasing policy, a By-Law must be adopted in order to authorize signing authority to the executive staff of the Lester B. Pearson School Board.

Article 4 This By-Law determines the executive members' level of authorized expenses and signing authority.

Article 5 The following members of the executive staff may approve expenses up to the amount stated beside their title:

Director General	\$50,000
Assistant Director General	\$40,000
Director	\$25,000
Assistant Director	\$15,000
Principal, Centre Director	\$10,000
Sector Manager, Coordinator	\$ 5,000

Article 6 The functions and powers delegated under the authority of this By-Law shall be performed under the direction of the Director General.

Article 7 The present By-Law takes effect on the 21<sup>st</sup> day of January, 2013 and remains in effect until such date it may be repealed, replaced or modified, in whole or in part, by a duly adopted By-Law of the Board.