

## ■ Addendum F – Sample Agenda for GB Meeting

### **YOUR SCHOOL GOVERNING BOARD**

Wednesday, November xx, 20xx, 7:30 p.m.

Staff Room, School, Address

#### **Agenda**

1. Adoption of Agenda
2. Adoption of the Minutes of the Meeting of October xx, 20xx
3. Business Arising from the Minutes
  - 3.1 Approval of Internal Rules of Management
4. Public Question Period
5. Reports
  - 5.1 Sector Parents' Committee
  - 5.2 Treasurer's Report or GB Budget
  - 5.3 Principal
  - 5.4 Teachers
  - 5.5 Students
6. New Business
  - 6.1 The Educational Project
  - 6.2 Field Trip Approvals
  - 6.3 Success Plan Review
7. Varia
8. Correspondence
9. Adjournment – date of next meeting